

The International Society for the Study of Dissociation



Executive Council Conference Call Minutes March 14, 2004

PRESENT

Steven N. Gold, PhD, President
Fran S. Waters, DCSW, MIW, LMFT, Incoming President-elect
Richard A. Chefetz, MD, Past President
Su Baker, M.Ed., Secretary/Treasurer
Ruth Blizard, PhD, Director
Catherine Classen, PhD, Incoming Director
Paul F Dell, PhD, Director
Don Fridley, PhD., Director, Editor ISSD News
Ellert Nijenhuis, Director
Gary Peterson, MD, Director
Eli Somer, PhD, International Director

ABSENT

Clare Pain, MD, Director

STAFF

Rick Koepke, MSW, MSIS, Executive Director

CALL TO ORDER

Dr. Gold called the call to order at 9:07am DST.

APPROVAL OF MINUTES

The Executive Council reviewed the minutes of the January 18, 2004 meeting.

The group discussed removing items without motions and approvals from the Media Awareness Report. The Group decided that it was an integral part of the minutes because there has not been previous discussion on this topic. The group decided to leave this in the minutes.

On motion made by Ms. Baker, seconded Dr. Chefetz and carried, with Dr. Dell abstaining, the minutes of the January 18, 2004 meeting of the Executive Council were approved.

ABSTAINING

Dr. Dell did not receive the minutes.

TASK LIST

The Executive Council reviewed the action items listed on the approved January 18, 2004 minutes.

TREASURER REPORT

Ms. Baker reviewed the status of membership renewals and reported that ISSD can no longer place business card ads in the final program. She is in the course of reviewing alternative business card opportunities.

CORPORAL PUNISHMENT IN SCHOOLS

Dr. Gold reported that he has spoken with Tom Tudor. Dr. Tudor is requesting the full support of ISSD for movement on the abolishment of Corporal Punishment in Schools. Dr. Gold agreed to draft the letter.

On motion made by Ms. Baker, seconded by Ms. Waters and carried, ISSD shall write a letter in support of the abolishment of corporal punishment movement.

NEWSLETTER ADVERTISING POLICY

Ms. Baker reported due to postal regulations that the ISSD newsletter should no longer include advertising other than from ISSD members or Component Groups. Consideration was discussed to have a separate column in the newsletter.

On motion Ms. Baker, seconded by Dr. Blizzard and carried, ISSD shall no longer have advertising in its newsletter and that a new column shall be created to include "Up Coming Events". The Editorial Committee shall be the final decision maker and reviewer of what is published in the newsletter.

ISSD MEMBER LIST

Dr. Gold requested that the council set guidelines for researchers requesting an ISSD member list. It was the decision of the council for Dr. Gold to return to the committee and reformulate the motion for a vote via e-mail at a later time.

ISSD MARKETING PLAN

Dr. Gold and Ms. Waters reported that they are going to do an article in the President's column of the May/June newsletter to better clarify the eligibility of non-therapists to be members of ISSD. Dr. Gold will go back to the membership committee to research and get a count of groups that ISSD would target in order to determine the costs for additional copies of printing of the May/June newsletter for marketing purposes.

FUNDRAISING

Dr. Chefetz reported that the fundraising project is up to speed and the task is on track.

JTD

Dr. Gold reported that Jon Elhai, PhD has been recruited to be the co-editor of the journal with Dr. Chu on a temporary basis pending a change in Dr. Courtois' situation.

VIDEO PROJECT

Dr. Blizzard reported that the project is on its way to being completed. A few more revisions are needed and then it will be sent to the APA for final approval for distribution.

SPRING SEMINARS

Dr. Chefetz reported that until the final numbers are tabulated from the Torrance seminar and the New York seminar are complete ISSD is not in a position to make a decision regarding seminars for 2005. It was a suggestion to work with universities in the future to cushion the cost to the society. Potential sites for 2005 if New York is successful would be Los Angeles or a Midwest location.

ANNUAL CONFERENCE

Ms. Baker reported that the 2006 Annual meeting in Los Angeles, CA. is at the Hyatt Regency and the contract has been accepted and is in review for signature. The hotel is approximately a 25-minute metro ride from the ISTSS conference.

Ms. Baker reported the first communications regarding the 2004 New Orleans Annual Meeting call for proposals have been printed and mailed. Ms. Baker reports that there are currently 6 abstracts.

OTHER BUSINESS

Dr. Nijenhuis stated that he has been in contact with William Luce and there had been an interest in creating a European branch of ISSD. It was the decision of the group to have Drs. Nijenhuis, Gold and Pilon research the idea of a European Spring meeting and establishing a regional European International Society.

CERTIFICATION TASK FORCE

Dr. Gold reported that the membership of the task force consists of (Chair) Catherine Classen, Gary Peterson, Steve Frankel, Ellert Nijenhuis, Margo Rivera and Daniel Noffman (Shepard Pratt).

FUTURE CALL

The next call will be held on April 25, 2004 at 8:00am DST, 9:00am EDT and 6:00am PDT.

ADJOURNMENT

On motion made by Dr. Chefetz, seconded by Ms. Baker and carried, the meeting adjourned at 11:10am CST.

March 14, 2004 ACTION ITEMS – Attachment 1

BAKER

1. The Finance Committee will evaluate, on an annual basis, how the sliding fee membership scale is affecting ISSD overall budget. (Continue)
2. Ms. Baker and the Program Chairs will investigate various possibilities to include professionals from the AABT conference and the conference on Innovations and Trauma Research Methodology in ISSD New Orleans conference. (Continue)
3. Ms. Baker will mail ISSD archive files to HQ. (Continue)
4. Ms. Baker and Dr. Fridley to create an editorial for the May/June Newsletter on new advertising policies.

BLIZARD

5. Dr. Blizard to follow up with Haworth Press to determine articles from JTD ISSD wishes to have posted on its web site. (Continue)
6. The Education Committee will create a letter to be sent to agencies providing mental health services alerting them to the ability to obtain the video at cost if they make their request on agency stationary. (Continue)

COMSTOCK

7. Dr. Comstock will improve appearance of the ISSD Web site, along the lines of the ISSD world site. (Ongoing)

DELL

8. Dr. Dell is responsible for the organization and publication of the Dissociation 2005 and the ISSD report on Dissociation and the Dissociation Disorders, which will be utilized as a Dissociation 2005 source book. (Continue)
9. Drs. Dell, Nijenhuis, Pain and Somers will establish a core group of collaborators develop an administrator structure and plan an initial invitational meeting of the research branch of ISSD, which will form a consortium for the study of chronic traumatization. (Continue)
10. Dr. Dell will put together a specific research proposal that would involve health, quality of life and a variety of health symptoms looking at adverse childhood experiences and to bring the specifics of the proposal back to the Executive Council. (Ongoing)
11. Dr. Dell will contact Chris Comstock to discuss online capabilities for data collection and the time needed to set up File maker Pro and a questionnaire. (Continue)

EXECUTIVE COUNCIL

12. Executive Council will post abstract submission information and deadline dates to the various professional email lists to which they subscribe. (Continue)
13. The Executive Council will encourage colleagues to submit proposals for the 2004 conference. (Continue)

FRANKEL

14. Dr. Frankel will develop an advanced Psychotherapy Course. First round of material for the advanced course will be completed with a proposal in approximately 10 days. (Continue)

GOLD

15. Dr. Gold will revisit Education 2000 to assess what has been accomplished, what has yet to be completed and discuss how Education 2000 might be expanded to further the original mission of education of the general public, clients, educators and professionals. (Continue)
16. Dr. Gold to write letter of ISSD's support of abolishment of Corporal Punishment in Schools.
17. Dr. Gold working on appointing an Audit Committee. (Continue)
18. Dr. Gold will contact ASCH on a presidential level to discuss issues relating to meetings. (Continue)

Dr. Gold (cont'd)

19. Dr. Gold to return to the committee with a reformulated motion for a vote via e-mail at a later time.
20. Dr. Gold to go back to the membership committee to research and get a count of groups that ISSD would target in order to determine the additional costs for additional copies of printing of the May/June newsletter for marketing purposes of the new membership drive.
21. Drs. Nijenhuis, Gold and Pilon research the idea of a European Spring meeting and establishing a regional European International Society.

NIJENHUIS

22. Drs. Nijenhuis, Gold and Pilon research the idea of a European Spring meeting and establishing a regional European International Society.
23. The Executive Council directs Drs Dell, Nijenhuis, Pain and Somer to establish a core group of collaborators, develop an administrative structure and plan an initial invitational meeting of the research branch of ISSD, which will form a consortium for the study of chronic traumatization. (Continue)

O'NEIL

24. Dr. O'Neil will assist in the editing of the Dissociation 2005 source book. (Continue)

PAIN

25. Dr. Pain will organize a plan to contact non-renewed members. (Continue)
26. Further discussion is needed from the Membership Committee on how to market and advertise ISSD to increase membership. (Continue)
27. Dr. Pain will contact Bob Geffner to coordinate the inclusion of a questionnaire in the FVSAI conference material to gather information from attendees regarding their perception of dissociation. Dr. Pain will also discuss having ISSD videos at the booth site for sale and possibly a packet of information, including a CD, about ISSD to distribute to meeting participants. (Continue)
28. Drs Chefetz and Pain will be responsible for investigating the development of a CD to duplicate with a small booklet of explanation to distribute at appropriate meetings and conferences. (Continue)
29. Drs Chefetz and Pain will also discuss which articles and material to include on the CD. (Continue)
30. The Executive Council directs Drs Dell, Nijenhuis, Pain and Somer to establish a core group of collaborators, develop an administrator structure and plan an initial invitational meeting of the research branch of ISSD, which will form a consortium for the Study of Chronic Traumatization. (Ongoing)
31. Ms. Waters will develop an informational brochure on dissociation with Dr. Pain.
32. Dr. Pain and Ms. Waters will develop a grid of showing target audiences and messages for the PR effort.

PILON

33. Dennis Pilon will be responsible for the coordination of the regional meeting in New York and Los Angeles with a committee of Drs. Fridley and Pain. The committee will contact possible speakers regarding availability. (Ongoing)
34. Dennis Pilon will investigate three to five sites for the Spring 2005 regional meetings. (Continue)
35. The Component Group Committee is requested to develop incentives that will encourage ISSD membership by component group members. (Continue)
36. The Component Group Committee should track membership in ISSD by component group members over time. (Continue)
37. Drs. Nijenhuis, Gold and Pilon research the idea of a European Spring meeting and establishing a regional European International Society.

SOMER

38. Drs Dell, Nijenhuis, Pain and Somer will establish a core group of collaborators develop an administrator structure and plan an initial invitational meeting of the research branch of ISSD, which will form a consortium for the study of chronic traumatization. (Continue)

STAFF

39. Sherwood Group will order 1200 ISSD videos for distribution once Drs. Blizard and Gold have completed booklet and determine number of videos. (Continue)
40. Sherwood will be responsible for the mailing of the videos and CDs. (Continue)
41. Mr. Koepke will assist the International Membership Task Force in clarifying their funding request and calculating the cost of a "conference packet". (Continue)
42. Mr. Koepke will review accounting methods with recommendations in terms of setting up a fundraising account. (Continue)
43. Staff will provide Executive Council with the list of names of the intended recipients of the video/cd. (Continue)

WATERS

44. PR Subcommittee will develop a PR message. (Ongoing tailor a message to each group).
45. Ms. Waters will develop an informational brochure on dissociation with Dr. Pain. (Continue)
46. Dr. Pain and Ms. Waters will develop a grid of showing target audiences and messages for the PR effort. (Continue)
47. The Child and Adolescent Task Force will undertake work on the development of a specialty psychotherapy course for treatment of children and adolescents. (Continue)
48. Ms Waters to come up with a plan on newly developed child and adolescent treatment guidelines. (Continue)